



Juan Diego Academy Catholic Regional High School

P.O. Box 3888 (5208 S. FM 494)
Mission, TX 78573
(956) 583-2752 Fax (956) 583-3782
JuanDiegoAcademy.org

Application for Professional Employment

Personal

Last Name/First Name: _____ Date: ____/____/____
Address: _____ City: _____ State: _____ Zip: _____
Home Telephone: _____ Business Telephone: _____ Cell Phone: _____
Affiliated Denomination: ____ Catholic ____ Protestant ____ Other ____ Birth Month/Day: _____
E-Mail Address: _____

Employment Objective

I seek employment as a: ____ teacher ____ other: _____ If you are seeking
employment as a teacher, please specify which subject(s) you wish to teach: _____
Please list any sports and/or extracurricular activities in which you have competency or interest: _____

Educational

Beginning with your undergraduate degree list every degree you have earned:

<u>Degree Earned</u>	<u>Date Awarded</u>	<u>College/University Awarding Degree</u>	<u>City/State of University</u>	<u>Major or Specialization</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Field(s) in which you hold 12 or more *undergraduate* semester hours: _____

Field(s) in which you hold 12 or more *graduate* semester hours: _____

Semester hours completed in professional education courses: _____ undergraduate _____ graduate

Please list other *graduate* credits you have earned beyond your degrees and which are not otherwise noted above:

<u>No. of Credits</u>	<u>Field of Study (e.g. History, Prof. Education)</u>	<u>No. of Credits</u>	<u>Field of Study (e.g. History, Prof. Education)</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Name of last course taken: _____ Date taken: _____ School: _____

Area(s) in which you hold Texas Teacher Certification: _____

Other certification: State: _____ Area(s) certified: _____

Work Experience in Education (begin with most recent assignment)

Years employed at: ___ Elementary School ___ Jr. High School ___ High School ___ University

<u>School Where Employed</u>	<u>City/State</u>	<u>Dates of Employment</u>	<u>Subjects Taught</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Please list sports you have coached and/or extracurricular activities you have moderated: _____

Other Employment

<u>Employer</u>	<u>City/State</u>	<u>Dates of Employment</u>	<u>Position</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Why are you planning to leave your present employment? _____

Professional

1. In what ways do you expect to enhance the religious, intellectual and personal formation of the students at Juan Diego Academy?

2. In what ways do you expect to contribute professionally to your colleagues at Juan Diego Academy? _____

3. Teaching and working with high school students requires stamina, good physical and mental health, a positive attitude and the capacity to set firm and reasonable limits. To what extent do you possess these qualities?

3. Our campus occupies nearly 40 acres. Do you have any chronic disorders or physical ailments, disabilities or impairments that would require special scheduling? _____ If yes, please explain: _____

4. Have you ever been convicted of a felony? _____ If yes, please give details: _____

5. What is your current salary? _____ What salary are you expecting? _____

Professional References (Please begin with your current supervisor)

<u>Name</u>	<u>Full Address</u>	<u>Telephone</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

These questions have been answered to the best of my ability. If employed I realize false information may be grounds for dismissal. I authorize inquiries as to my character, reputation, and competence and release those supplying information from all liability. I understand that employment may require the taking of finger prints or providing such other identification or certification as required by law.

Signature: _____

Date: _____